



the dti

Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA



Itukise Host Employer Assessment Checklist

Company Name : _____

Company Address : _____


Contact Person : _____

Work Title/ Position: _____

Contact No. : _____

Email : _____

EVALUATION CRITERIA

DESCRIPTION ITEM	EVIDENCE	
	Comply YES/NO	Form of Evidence /or Comment
1. Does the employer have previously hosted interns?		
2. If yes name the programme & the interns duration		
3. How long has the business been operating ?		
4. How many permanent staff does the employer currently have?		
5. How many interns is the employer requesting?		
6. Does the employer have available on the job training and skills transfer programmes?		
7. Are enough work place resources to accommodate requested interns (Computer, desks, telephone etc.)		
8. Does the employer have sufficient supervision and mentoring to requested interns ?		
9. Will the interns be able to apply their concived theoretical knowledge to the workplace environment?		
10. Does the employer has willingness for stipend top up?		
		

COMMENTS:

Name of Evaluator: _____

Signature: ___ Date: _____